Counseling Information

UCLA Department of Economics Undergraduate Counselors

Justin Javier
Natasha Levy
Julie Plotkin

Contact Information

Office: 2263 Bunche Hall
Phone: 310-825-5118
Drop-in Hours: Monday - Friday, 9:00 a.m. to 4:00 p.m.
Electronic Communication: UCLA Message Center (available via MyUCLA)
Email: economics.ucla.edu/undergraduate/contact-us/message-center
Website: economics.ucla.edu/undergraduate/

Counseling is available on a drop-in basis and is first come, first served. Please sign in on the iPad in the lobby of our office and then have a seat until your name is called. During the first few weeks of each quarter and during enrollment passes, many students come in. You might need to wait longer during these times, so please plan accordingly.

Contacting us via the Message Center is fine for quick and general questions requiring short answers.
For more involved questions and issues that require us to review your Degree Audit Report, please come to our office.

Your General College Counseling Unit: CAC, AAP, College Honors, or Athletics

Please visit your general College of Letters & Science Counseling Unit for questions regarding:

- General Education, University, and College Requirements
- Expected Cumulative Progress (ECP) and Probation Issues
- Petitioning for Excess Units
- Double Majoring
- Switching from a Professional School (e.g., Engineering) to a major in the College

College Academic Counseling: A316 Murphy Hall
College Honors Counseling: A311 Murphy Hall
AAP Counseling: 1205 Campbell Hall
Athletics: Morgan Intercollegiate Athletics Center

For more info., http://www.registrar.ucla.edu/Academics/Academic-Counseling
This handbook describes the academic requirements for the undergraduate Economics and Business Economics majors at UCLA. It also introduces the opportunities and advising available to undergraduates in these majors. While this handbook is a great starting point to help guide you through your undergraduate career, it is only one of the important resources that you will need to use.

- **Department of Economics Website**
  http://www.economics.ucla.edu/undergraduate
  This website is a source of information that will be referenced throughout this handbook.

- **Message Center**
  http://economics.ucla.edu/undergraduate/contact-us/message-center/
  This secure website allows you to electronically submit academic questions to our office and stores the correspondence for future review. This replaces e-mail as the electronic means of communication with our office.

- **Department of Economics Undergraduate Listserv**
  moodle2.sscnet.ucla.edu/course/view/Econ-Counseling
  Add yourself to this listserv to receive vital and timely information about our majors, the Business Economics application, Economics courses, prerequisites, activities on campus, Econ scholarships, and commencement.

### Other Essential Resources

- **MyUCLA**
  my.ucla.edu
  You will use MyUCLA for many academic and financial issues including enrolling in classes each Quarter, paying your monthly bill, and declaring your Degree Expected Term. You can access your Degree Audit Report (DAR) through MyUCLA. Your DAR allows you to view your progress toward your degree requirements for your major and minor (if applicable). It also allows you to explore the requirements for other majors and minors at UCLA.

- **UCLA General Catalog**
  catalog.registrar.ucla.edu/
  This is UCLA's official publication for the rules and policies that you will be expected to follow. You should refer to the catalog for the year that you entered UCLA as a student as far as general requirements.

- **Schedule of Classes**
  http://www.registrar.ucla.edu/Registration-Classes/Overview
  Information on the courses to be offered each quarter can be found through the Registrar's website. Disregard “tentative” Department of Economics schedules for upcoming quarters as these are merely the schedules from the previous year and are not necessarily indicative of what will be offered in upcoming quarters.

- **College Academic Counseling (CAC)**
  www.cac.ucla.edu
  This is the general advising unit for most students in the College of Letters and Science. You will find information about University and College requirements such as unit rules, GE courses, and petitions. If you have academic questions or concerns that are not directly related to your major, the CAC website is a good place to begin. Useful petitions and forms can also be found here, as well as information about doing a double major.

- **Academic Calendar**
  http://www.registrar.ucla.edu/Calendars/Overview
  This will help you keep track of quarterly deadlines such as paying fees, dropping courses, and changing grading basis to Pass/No Pass.

For links to many of these resources, go to [www.ucla.edu/students/current-students](http://www.ucla.edu/students/current-students)
Getting Connected

Econ-Alerts via the Listserv

Sign up to find out crucial information about Department of Economics changes in requirements, scholarships, Business Economics application, Department of Economics Commencement, and more. This might be the only way that you obtain certain information.

- Example: The Business Economics application (Note that this is the only way to access the application.)
- Example: An e-mail notifying you about declaring your Degree Expected Term on MyUCLA if you will be completing your degree and graduating in the upcoming year

Sign up by going to the Department of Economics Undergraduate Counseling SSC CCLE website at https://moodle2.sscnet.ucla.edu/course/view/Econ-Counseling. Instructions on how to add yourself to the website are on the landing page. Once you have access, you will automatically receive Econ-Alert and Economics Career Network announcements via e-mail.

Facebook

https://www.facebook.com/UclaEconomicsCounselors

We are on Facebook! Please like our “UCLA Economics Counselors” page to see quick updates about upcoming deadlines and changes to our daily counseling hours. Below are some items we may post on our page:

- Example: Reminder that it is the last week to drop an Impacted Course
- Example: Our counseling office will be closing at 3:00 p.m. today.

Summer Sessions

economics.ucla.edu/undergraduate/course-information/econ-summer-courses/

Consider enrolling in our Summer Sessions courses to lighten your load during the regular year and to make steady progress toward your degree. Nearly 80% of all UCLA undergraduates complete at least one Summer Sessions course as part of their undergraduate studies.

Non-resident tuition is not charged in the summer, so out-of-state students pay the same fees as in-state students. The Department of Economics releases its summer schedule prior to the winter break in December.

The official UCLA Summer Sessions schedule goes on-line in January and registration for UCLA students begins in February.

For more information, visit www.summer.ucla.edu
# Campus Resources

## Student Services & Programs

- **Arthur Ashe Student Health & Wellness Center**  
  Arthur Ashe Center

- **Center for Accessible Education (CAE)**  
  A255 Murphy Hall

- **Counseling & Psychological Services (CAPS)**  
  John Wooden Center West

- **Registrar’s Office**  
  1105 Murphy Hall

- **Bruin Resource Center**  
  Suite B44, Student Activities Center

- **BruinCard Center**  
  123 Kerckhoff Hall

- **Career Center**  
  Strathmore Building 2nd Floor

- **Center for Community Learning**  
  A265 Murphy Hall

- **Undergraduate Research Center**  
  A334 Murphy Hall

- **International Education Office (Study Abroad)**  
  1332 Murphy Hall

- **Financial Aid & Scholarships**  
  A129 Murphy Hall

- **Scholarship Resource Center**  
  233 Covel Commons

- **LGBT Campus Resource Center**  
  Suite B36, Student Activities Center

- **Dashew Center for International Students & Scholars**  
  106 Bradley Hall

- **Summer Sessions**  
  1331 Murphy Hall

- **Transfer Student Center**  
  128 Kerckhoff Hall

- **Undergraduate Admission**  
  1147 Murphy Hall

For a list of additional campus resources, go to [http://www.ucla.edu/students/current-students](http://www.ucla.edu/students/current-students)
# Prerequisite Course Guide

<table>
<thead>
<tr>
<th>Course</th>
<th>Prerequisite(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Math 31A or Math 31AL</td>
<td>Differential and Integral Calculus</td>
</tr>
<tr>
<td>Math 31B</td>
<td>Integration and Infinite Series</td>
</tr>
<tr>
<td>Economics 1</td>
<td>Principles of Economics</td>
</tr>
<tr>
<td>Economics 2</td>
<td>Principles of Economics</td>
</tr>
<tr>
<td>Economics 11*</td>
<td>Microeconomic Theory (Intermediate-Part I)</td>
</tr>
<tr>
<td>Economics 41*</td>
<td>Statistics for Economists</td>
</tr>
<tr>
<td>Management 1A</td>
<td>Principles of Accounting (Financial Accounting)</td>
</tr>
<tr>
<td>Management 1B*</td>
<td>Principles of Accounting (Managerial Accounting)</td>
</tr>
<tr>
<td>Economics 101*</td>
<td>Microeconomic Theory (Intermediate-Part II)</td>
</tr>
<tr>
<td>Economics 102*</td>
<td>Macroeconomic Theory (Intermediate)</td>
</tr>
<tr>
<td>Economics 103/103L*</td>
<td>Introduction to Econometrics with Lab</td>
</tr>
<tr>
<td>Economics 104/104L</td>
<td>Data Science for Economists w/ Lab</td>
</tr>
</tbody>
</table>

In order to enroll in ECON 11, ECON 41, & MGMT 1A, you must have a minimum of Sophomore Standing (45+ units).

If your Degree Audit Report indicates that you have credit for Econ 1, Econ 2, Math 31A, or Math 31B in the Advanced Placement (AP), International Baccalaureate (IB), or A-Level section, you do not need to take those courses. If you do, you will not receive additional units or GPA credit for them.

If you choose to take either Econ 1 and/or Econ 2 at UCLA, despite already having credit, you must complete it prior to taking Econ 11 in order for the grade to be factored into your pre-major GPA. If you take one of these courses and your grade is lower than the minimum of C required and, as a result, you must repeat the course, it will be considered toward the maximum of one pre-major repeat allowed. This applies to a course completed at UCLA or elsewhere.

* These courses are Impacted Courses. An Impacted Course is one for which demand exceeds the number of seats available. Undergraduate students cannot drop an Impacted course after Friday of the second week of a regular quarter (first week of each Summer Session) for other than exceptionally extenuating circumstances.
# UCLA Economics Major Requirements

## Pre-Major Courses
- Math 31A or 31AL
- Math 31B
- Economics 1
- Economics 2
- Economics 11
- Economics 41
- Any College Writing II course

## Major Courses
- Economics 101 (C- or higher)
- Economics 102 (C- or higher)
- Economics 103 / 103L (C- or higher)
- Economics 104 / 104L (C– or higher)
- Economics Elective
- Economics Elective
- Economics Elective
- Economics Elective
- Economics or Management Elective
- Economics or Management Elective

## Pre-Major Requirements
1. Complete all pre-major courses with a 2.5 minimum GPA and a “C” or better in each course. Note that your grade in the Writing II course is not calculated into your pre-major GPA, however, you must earn a minimum grade of “C” in it.

2. Grades in pre-major courses that were not completed at UCLA will still be calculated into your pre-major GPA as four quarter units each. They are not included in your official UCLA GPA unless you took the courses at another UC campus or while studying abroad through UCEAP.

3. **Non-transfer students must complete the pre-major and apply before exceeding 135 units** in order to be eligible for the Economics major. (AP and other units earned prior to first entering UCLA can be unofficially excluded if they bring your total over 135). **Transfer students must complete the pre-major and apply no later than after their third quarter.**

4. You should apply for the major the quarter after you complete the pre-major courses by filling out our change of major request form that can be found at [https://economics.ucla.edu/undergraduate/current-students/](https://economics.ucla.edu/undergraduate/current-students/) and bringing it to the Economics undergraduate counseling office in 2263 Bunche Hall. If the office is closed or if you are not currently attending classes on campus, you may send the form to us via the Message Center. Make sure that all of your grades have posted on your Degree Audit Report when you apply for the major.

5. Each pre-major and major course must be taken for a **letter grade**.

6. You are allowed a maximum of **one course repeat in the pre-major** (provided you earn a grade of C-or lower), and you may repeat that one course one time only. This includes course equivalents taken elsewhere.
UCLA Economics Major Requirements

Pre-Major Requirements (continued)

7. You must be in good standing at UCLA (2.0 cumulative UCLA GPA and not on Probation or Subject to Dismissal) at the time you apply in order to be officially admitted to the major.

8. Your upper division major GPA must be a 2.0 minimum and you must have earned a minimum of C– or better in Economics 101, 102, and/or 103/103 if you have completed any of these courses prior to applying for the major.

9. You are permitted to enroll in most upper division Economics courses prior to being admitted to the major provided you have completed the prerequisites. Make sure that you have added yourself to our listserv to be notified of enrollment rules each quarter.

10. You are subject to any requirement changes in both the pre-major and the major until you are officially admitted to the major.

11. Most upper division Economics courses require completion of at least Economics 101. Many also require completion of Economics 102 and/or Economics 103/103L.

12. Prerequisites for all Department of Economics courses are strictly enforced. No PTE numbers are granted.

13. It is essential that you subscribe to the Undergraduate Counseling CCLE website for important requirement update and department notices.

Major Requirements

1. Economics 11, 101 and 102 should be taken in sequence. We recommend that you take them in successive quarters although this is not mandatory.

2. We also recommend that you take Econ 41, Econ 103/103L, and Econ 104/104L in successive quarters although this is not mandatory.

3. Economics 101, 102, 103/103L, and 104/104L need to be completed with a minimum grade of a “C-” in each course.

4. Economics 104/104L is required for all newly admitted students admitted in Fall 2020 or later and for all current students who declare the major in Fall 2020 or later. Econ 104/104L will not be required for students who have already been admitted to the Economics major prior to Fall 2020 or who complete Econ 103/103L by the end of Spring 2021.

5. The minimum grade required to satisfy an Upper Division Economics Elective is “D-.” Upper Division Economics Electives are courses numbered 106 through 199.

6. You have the option to substitute one or two upper division Economics electives with one or two upper division Management courses from: 120A, 120B, 122, 127A,130A, and 170 (formerly 180 - Real Estate Finance and Investment

7. You must complete the upper division major courses with a minimum 2.0 grade point average. You must also receive a minimum 2.0 UCLA GPA.
# UCLA Business Economics Major Requirements

## Pre-Major Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>Math 31A or 31AL</td>
<td></td>
</tr>
<tr>
<td>Math 31B</td>
<td></td>
</tr>
<tr>
<td>Economics 1</td>
<td></td>
</tr>
<tr>
<td>Economics 2</td>
<td></td>
</tr>
<tr>
<td>Economics 11</td>
<td></td>
</tr>
<tr>
<td>Economics 101</td>
<td></td>
</tr>
<tr>
<td>Economics 41</td>
<td></td>
</tr>
<tr>
<td>Management 1A</td>
<td></td>
</tr>
<tr>
<td>Management 1B</td>
<td></td>
</tr>
<tr>
<td>Any College Writing II Course</td>
<td></td>
</tr>
</tbody>
</table>

## Major Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>Economics 102</td>
<td></td>
</tr>
<tr>
<td>Economics 103 / 103L</td>
<td></td>
</tr>
<tr>
<td>Economics 104/104L</td>
<td></td>
</tr>
<tr>
<td>Two Economics 106 series courses</td>
<td></td>
</tr>
<tr>
<td>1.</td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td></td>
</tr>
</tbody>
</table>

Five Economics and Management elective courses from the pre-approved list (Mgmt. 108, 109, 120A, 120B, 122, 123, 124, 126, 127A, 127B, 127C, 130A, 140, 160, 161, 162, 163, 164, 165, 167, 170 (formerly 180 - Real Estate Finance and Investment only), with no more than a total of three Management courses.

1.                             |       |
2.                             |       |
3.                             |       |
4.                             |       |
5.                             |       |

Two courses selected from the Econ 106’s and Econ electives must be completed with labs.

## Non-Transfer Student Requirements

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre-major minimum GPA (Excluding Writing II)</td>
<td>3.0</td>
</tr>
<tr>
<td>Cumulative minimum UCLA GPA</td>
<td>2.0</td>
</tr>
<tr>
<td>Minimum Primary Score: (Note that Economics 11 and 101 grades are weighted three times as heavily as the other courses.)</td>
<td>3.3</td>
</tr>
</tbody>
</table>

## Transfer Student Requirements

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum Pre-Major GPA (Excluding Writing II)</td>
<td>3.0</td>
</tr>
<tr>
<td>Cumulative minimum UCLA GPA</td>
<td>3.3</td>
</tr>
<tr>
<td>Minimum GPA in Economics 11 and 101 (see next page for alternative option)</td>
<td>3.5</td>
</tr>
</tbody>
</table>

Deadline to Apply: After third quarter

English Composition 131B

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum Grade in Each Course:</td>
<td>C-</td>
</tr>
<tr>
<td>Minimum Upper Division Major GPA:</td>
<td>2.0</td>
</tr>
<tr>
<td>Minimum Cumulative UCLA GPA:</td>
<td>2.0</td>
</tr>
</tbody>
</table>
For All Students:
- You must complete all pre-major courses with a minimum 3.0 GPA and a "C" or higher in each course. Any College Writing II course is acceptable for the pre-major composition requirement as long as you have earlier credit for English Composition 3.
- All pre-major and major courses must be taken on a letter grade basis.
- You are allowed to repeat a maximum of one course in the pre-major (provided you earn a grade of C- or lower in it) and you may repeat that course one time only. Repetition of more than one pre-major course or of one pre-major course more than once will result in automatic denial of admission to the major. This includes course equivalents taken elsewhere.
- You must be in good standing at UCLA at the time you apply in order to be considered for admission (not on Probation or Subject to Dismissal).
- Economics 11, 101 and 102 must be taken in sequence. We recommend that you take them in successive quarters although this is not mandatory. We also recommend that you take Econ 41, 103/103L and 104/104L in successive quarters although this is not mandatory.
- You are permitted to enroll in most upper division Economics courses prior to being admitted to the major provided you have completed the prerequisites. Exceptions include Economics 106 courses and some courses that require an application.
- Most upper division Economics courses require completion of at least Economics 11 and 101. Many also require completion of Economics 102, 103/103L, and/or 104/104L.
- Economics 104/104L is required for all newly admitted students admitted in Fall 2020 or later and for all current students who declare the major in Fall 2020 or later. Econ 104/104L will not be required for students who have already been admitted to the Economics major prior to Fall 2020 or who complete Econ 103/103L by the end of Spring 2021.
- Economics course prerequisites are enforced and no exceptions will be granted. PTE numbers are not issued.
- You are subject to any requirement changes in both the pre-major and the major until you are officially admitted to the major.
- You must complete the upper division courses for the major with a minimum 2.0 GPA and a "C-" or higher in each course. You must also have a 2.0 minimum cumulative UCLA GPA in order to earn your degree. Upper Division four and five unit Economics Electives are courses numbered 106 through 199. (Econ 106 courses cannot apply to both the Econ 106 and Econ Elective requirements.)
- If you are in the Business Economics major and the Minor in Accounting, you will need to complete one additional Management course for the Minor in Accounting if you are taking three upper division Management courses for the Business Economics major. This is required because students need to complete a minimum of twenty units for a minor that do not overlap with a major. You can also choose to apply only two Management courses to Business Economics and to take an extra Economics elective or non-Minor in Accounting Management course that is approved for the Business Economics major. The same issue might arise for the Minor in Entrepreneurship.
# Mathematics/Economics

**Pre-major (11 courses):** can declare at any time when student is in good academic standing

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Econ 1**</th>
<th>Econ 11**</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**The Major (14 courses):** must be declared before 160.0 units (minus AP)

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**One upper division mathematics courses chosen from:** Math 135, Math 136, Math 171

1. [Mathematics sequence course]  

**Six upper division Economics courses:**

<table>
<thead>
<tr>
<th>Econ 101*</th>
<th>Microeconomic Theory</th>
</tr>
</thead>
<tbody>
<tr>
<td>Econ 102*</td>
<td>Macroeconomic Theory</td>
</tr>
<tr>
<td>Econ 103</td>
<td>Introduction to Econometrics</td>
</tr>
<tr>
<td>Econ 103L</td>
<td>Econometrics Laboratory</td>
</tr>
</tbody>
</table>

**Two additional upper division economics courses chosen from:** Econ 106 - 199

1. [Economics sequence course]  

2. [Economics sequence course]

---

* (Mathematics sequence courses): ** (Economics preparation courses). Each are calculated separately and must be completed with a minimum overall 2.0 grade-point average and a grade of "C" or better in each course. Repetition of more than one mathematics sequence course or of any mathematics sequenced course more than once results in automatic dismissal from the major. Repetition of more than one economics preparation course or of any economics preparation course more than once results in automatic dismissal from the major.

* "C-" or better. It is strongly recommended that students take Math 115A as one of their first upper division courses before Math 131A.

Note: This plan is for students starting in Fall 2016 and forward (http://catalog.registrar.ucla.edu/)

06/2016
Departmental Honors Program

The Departmental Honors Program is open to students majoring in Economics and Business Economics. It is an opportunity for outstanding students to:

✧ Pursue their interests in greater depth by researching and writing on an Economics topic of their choice.
✧ Interact more closely with a ladder faculty member.
✧ Earn a special notation on their UCLA transcript and diploma.

Application Requirements

To apply for this program, you must:

✧ Be officially in a Department of Economics major.
✧ Have completed Economics 11, 101, 102, and 103/103L with a 3.5 minimum GPA.
✧ Have a minimum 3.5 cumulative UCLA GPA.
✧ Submit an application, which is available on the Undergraduate portion of the Department of Economics website.

Program Requirements

To complete the Program, you must:

✧ Complete four courses from the list of approved Department Honors courses:
✧ Complete a two-quarter Honors Thesis (Economics 198A/198B) in a Fall/Winter or a Winter/Spring combination.
   ✧ It is your responsibility to find a tenure-track (not visiting) faculty member to oversee your research.
   ✧ Note that Economics 198A and 198B apply as major electives.
✧ Complete all Departmental Honors upper division course requirements with a 3.5 minimum GPA and a 3.5 minimum cumulative UCLA GPA.

For more information, go to http://economics.ucla.edu/undergraduate/departmental-honors-program/
The Departmental Scholar Program & the Economics Ph.D. Program

The Departmental Scholar Program (DSP) in Economics allows exceptional Juniors to pursue their Bachelor and Master degrees in Economics simultaneously. Nomination to become a Departmental Scholar is an honor that carries practical benefits such as:

♦ Simplifying the graduate school application process
♦ Access to graduate-level courses
♦ Opportunity to conduct graduate-level research under the direct supervision of UCLA’s distinguished faculty

Nomination Requirements

To be nominated for this program, you must:
♦ Have completed 24 courses (around 96 quarter units) at UCLA.
♦ Have a 3.5 cumulative UCLA GPA.
♦ Have a 3.5 GPA in the upper division courses of the major.
♦ Have completed or be in the process of completing the following courses with a minimum 3.6 GPA before applying:
  - Economics 1, 2, 11, 41, 101, 102, and 103/103L
  - Mathematics 31A, 31B, 32A, 32B, 33A, 33B, 115A, 131A
♦ Apply during the Spring Quarter of your Junior year. Consult with the Department of Economics Graduate Advisor for further information and an application by emailing grad-office@econ.ucla.edu or by calling 310-206-1413.

*Note: Selection to the Departmental Scholar Program is highly selective. Meeting the above criteria does not guarantee admission. For more information, visit http://economics.ucla.edu/undergraduate/departmental-scholars-program/

Pursuing a Ph.D. in Economics

Students with a passion for learning the most advanced theoretical and empirical techniques, undertaking original research, or teaching, should consider obtaining a Ph.D. in Economics.

If you are wondering whether graduate school in Economics or a related field such as Finance is right for you, we encourage you to reach out to our Graduate Advisors in 8292 Bunche Hall.

In general, students who are pursuing an undergraduate Economics degree should be sure to supplement their economics course work with additional math preparation beyond that required for a B.A. in Economics. An undergraduate degree in Mathematical/Economics or Mathematics would also be useful preparation for graduate work in Economics.

We advise students interested in applying to Ph.D. programs to seek out opportunities to engage in research either through work as a research assistant for Faculty in the Economics Department, through our Undergraduate Research Fellows Program, or by writing an honors thesis.

Finally, note that the UCLA Career Center offers personal assistance and programs on the graduate school application process. For more information, visit https://economics.ucla.edu/undergraduate/prep-for-phd
Department of Economics

The Department of Economics appreciates the generous contributions from our donors. Scholarship amounts range from $1,500 – $5,000 each. The donors have specified particular criteria for many of the awards, however the following information applies to all awards:

♦ You must be officially in a Department of Economics major (or have completed the prep for one of these majors before the application deadline).
♦ You must be a full-time UCLA student for the full academic year.
♦ Scholarship awards are only for the current academic year. Receiving a scholarship one year does not guarantee a scholarship award the following year.
♦ The scholarship funds typically pay out to each recipient in Winter and Spring quarters.
♦ Recipients are required to write a thank you note and bio to formally accept the award.
♦ Bios of the recipients will be shown on the Department of Economics Scholarship website to recognize the award recipients.

For more information, go to http://economics.ucla.edu/undergraduate/departmental-scholarships/

UCLA Scholarship Resource Center

The Scholarship Resource Center (SRC) was established at UCLA in 1996 to provide scholarship information, resources, and support services to all UCLA students, regardless of financial eligibility.

It offers free resources to help you find scholarships:
♦ Departmental Scholarships
♦ UCLA Scholarships
♦ Scholarship Search Databases
♦ National and International Scholarships
♦ Tips for Scholarship Applicants and for Parents
♦ Library of scholarship books, many of which contain listings not on the web
♦ Bulletin boards displaying a wide range of up-to-date opportunities

It offers free resources to help students apply for scholarships:
♦ Individual counseling by appointment for scholarship-related questions
♦ One-on-one writing assistance by appointment for scholarship essays and personal statements
♦ Workshops such as How to Find Scholarships, Writing Personal Statements, How to Obtain Letters of Recommendation, and others
♦ Strategies, a quarterly newsletter

223 Covel Commons
(310) 206-2875
www.ugeducation.ucla.edu/src/
Contact the SRC for office hours
**Frequently Asked Questions**

**What are the office hours for the Economics Undergraduate Counseling Office? Where is the office located?**

Our office hours are 9:00 am – 4:00 pm, Monday-Friday. We are located in 2263 Bunche Hall.

**If I am unable to come in for drop-in advising, what is a good way to contact your office?**

We encourage our students to contact us via the My.UCLA Message Center for quick and general questions requiring short answers. Sign in by using your UCLA Logon, click on Need Help, then submit your question to the Academic counseling unit called “Economics.”

**What courses do I need to take for the Economics and the Business Economics majors?**

You can find information about the major requirements on the Economics & Business Econ websites: https://economics.ucla.edu/undergraduate/current-students/majors-and-minors/

**How do I declare the Pre-Economics or the Pre-Business Economics majors?**

Please submit a Change of Major form to the undergraduate counseling office. As long as you are in good academic standing, have passing grades in any of our pre-major courses that you have already taken, and show that you can complete our pre-major within 135 units, we can place you into one of our pre-majors. Transfer students cannot declare the Pre-Economics or Pre-Business Economics majors if they were admitted to UCLA as a NON-Economics major. Transfer students also cannot add one of our majors as a double major.

**When do I need to declare the major?**

Non-transfer students must complete the pre-major within 135 units, excluding AP units or other units earned prior to entering UCLA. Transfer students must complete the pre-major by the end of their third regular quarter at UCLA.

**How do I get into the Economics major?**

Please submit a Change of Major form to the undergraduate counseling office once you successfully complete the pre-major and all of your pre-major grades are posted. You must complete the pre-major with a minimum 2.5 GPA and a “C” or better in each course to qualify. Students can declare the Economics major through Week 9 of each quarter, and during the summer.

**How do I get into the Business Economics major?**

To apply for the Business Economics major, applications are available online via the Undergraduate Economics Counseling CCLE website and are accepted during the first three weeks of each quarter, and the first three weeks of Summer Session A.

**Is there an order to the Economics courses?**

All pre-major courses must be completed before you can officially enter the major. Many courses also have prerequisites. Please note that Economics 11, 101, and 102 must be taken in sequence, although they do not have to be taken in consecutive quarters. Economics 41 must be taken before Econ 103/103L.

**How do I obtain a Permission to Enroll (PTE) number for an Economics course?**

PTE numbers are not given out for any of the undergraduate classes in the Department of Economics.
Can I start taking classes for the major before I am officially accepted into the major?

You may take any economics class as long as it is not restricted and you meet the required prerequisites.

If I drop a class, does that count as a repeat in my pre-major?

A drop does not count as a repeat for the purpose of a maximum of one pre-major course repeat. Note that students cannot drop an “Impacted” course after Friday of week two except due to an extreme emergency. Our students are allowed to repeat only one pre-major course and may repeat that course only one time. They may repeat a course only if they earn a “C-” or lower. They are allowed to repeat only one pre-major course and may repeat that course only once.

The Writing II course does not count in the one pre-major repeat rule for our majors. That is – if you need to repeat your Writing II course – it will not count against you.

Am I required to enroll into a lab for an Economics course if it is offered?

Yes. Any course that has an associated lab is a co-requisite of the course. You must take the course and affiliated lab together although you need to enroll in each course individually. Both courses need to be taken for the same grading basis. Economics labs are designed to give students an opportunity to explore real-world examples in relation to their course. Economics 103L is always a mandatory co-requisite for Economics 103. The lecture and the lab of any given course must be taken on the same grading basis.

What if I don’t qualify for the Business Economics major?

If you have not met the requirements for the Business Economics major, you may still be able to be accepted into the Economics major. Please speak with an Economics undergraduate counselor to discuss this further.

How do I get into a “Business Economics majors only” class?

Economics 106 courses are open to students officially in Business Economics on both First and Second Passes. The Department will occasionally open up enrollment to Seniors in Economics and Mathematics/Economics on second pass. This info will be announced in an Econ Alert. Summer Sessions courses are not restricted to Business Economics majors, so any students who meet the prerequisites can enroll.

How do I declare a double major?

In order to petition the College for a double major, you must first complete all of the pre-major course requirements for both majors, as well as two upper-division courses in each major.

The steps for petitioning a double major are explained on the website below: http://www.ugeducation.ucla.edu/counseling,double-major.html.

How do I get information on internships and jobs?

—Visit the UCLA Career Center in the Strathmore Building.

—Visit UCLA’s Center for Community Learning

For additional FAQs, visit http://economics.ucla.edu/undergraduate/current-students/faq/
Accounting
African American Studies
African and Middle Eastern Studies
African Studies
American Indian Studies
Ancient Near East and Egyptology
Anthropology
Applied Developmental Psychology
Arabic and Islamic Studies
Armenian Studies
Art History
Asian American Studies
Asian Humanities
Asian Languages
Atmospheric and Oceanic Sciences
Bioinformatics
Biomedical Research
Central and East European Studies
Chicana and Chicano Studies
Civic Engagement
Classical Civilization
Cognitive Science
Comparative Literature
Conservation Biology
Digital Humanities
Disability Studies
Earth and Environmental Science
East Asian Studies
Education Studies
English
Entrepreneurship
Environmental Engineering
Environmental Systems and Society
European Studies
Evolutionary Medicine
Film, Television, and Digital Media
Food Studies
French
Gender Studies
Geochemistry
Geography
Geography/Environmental Studies
Geology
Geophysics and Planetary Physics
Geospatial Information Systems and Technologies
German
Germanic Languages
Gerontology
Global Health
Global Studies
Greek
Hebrew and Jewish Studies
History
History of Science and Medicine
International Migration Studies
Iranian Studies
Israel Studies
Italian
Labor and Workplace Studies
Latin
Latin American Studies
Lesbian, Gay, Bisexual Transgender, and Queer Studies
Linguistics
Literature and the Environment
Mathematical Biology
Mathematics
Mexican Studies
Middle Eastern Studies
Music History
Music Industry
Neuroscience
Philosophy
Portuguese
Public Affairs
Public Health
Religion, Study of
Russian Language
Russian Literature
Russian Studies
Scandinavian
Science Education
Social Thought
Society and Genetics
South Asian Studies
Southeast Asian Studies
Spanish
Spanish Linguistics
Statistics
Structural Biology
Systems Biology
Teaching Secondary Mathematics
Theater
Urban and Regional Studies
Visual and Performing Arts Education
Quick Reference to Study List Procedures

Check the status of your petition on MyUCLA by clicking “Petitions” in the “Academics” tab. A decision will be posted in approximately ten working days. Approval of petitions is not guaranteed.*

Please note that some transactions may generate a permanent transcript notation and may result in a transaction fee charged to your BAR account. For information on fees and transcript notations, see the “Drop Reference Chart” at www.registrar.ucla.edu/soc/enroll.htm

All petitions are available at academic counseling units and ASK Peer Counselor locations.

DROPPING COURSES

IMPACTED
Week 1-2........................................MyUCLA
Week 3-10.....................................Red Drop Petition
Finals Week & thereafter..............Red Drop Petition
Note: Transcript Notation as of Week 3 if petition is approved

NON-IMPACTED
Week 1-7........................................MyUCLA
Week 8-10.....................................Restricted Drop Petition* or Red Drop Petition**
Finals Week & thereafter..............Red Drop Petition
Note: Transcript Notation as of Week 4

*Automatic approval if you are within your 3 allowed restricted drops.
**If you have exceeded your 3 allowed restricted drops.

ADDING COURSES

Week 1-3.........................................MyUCLA
Week 4-10 & thereafter..............Late/Retroactive Add Petition
Note: Transcript Notation only if Retroactive Petition approved

CHANGING A GRADE TO PASS/NO PASS OR VICE VERSA

Week 1-6.........................................MyUCLA
Week 7-10 & thereafter..............Late Credit Detail Change Petition
Note: Transcript Notation as of Week 7 if petition is approved

WITHDRAWING FROM THE QUARTER

Petitions To Be Submitted:
1. UCLA Notice of Withdrawal From The Term
2. Withdrawal Supplement (Weeks 10 & thereafter)

IMPORTANT NOTICES

Minimum Progress:
Approved study list changes do not exempt you from the College’s Expected Cumulative Progress (ECP) requirement, Financial Aid progress requirements, or from full-time enrollment requirements associated with other programs or services.

International Students (F-1/J-1 Visa):
International Students must obtain permission from the Dashew Center prior to dropping to a course load of less than 12 units (drops, retroactive-drops, or withdrawals). Please consult with an F-1 Counselor at 106 Bradley International Hall.

Academic Counseling Units
College Academic Counseling.............A316 Murphy Hall
Honors..............................................A311 Murphy Hall
Athletics.........................................127 Morgan Center
Academic Advancement Program......1205 Campbell Hall
Repeat Policy

Any course in which a grade of C- or below or a No Pass (NP) is earned can be repeated once.

If you originally took the course for a letter grade, you MUST take it for a letter grade the second time. If you are within your 16 units of repeat credit, the second grade earned, better or worse, is calculated into your cumulative and term grade point average (GPA).

If you originally took the course Pass/No Pass (P/NP) and received a No Pass, you have the option of repeating the course for a grade or for P/NP. There is no limit to the number of P/NP courses you may repeat.

### Important Additional Restrictions

1. You may repeat the same course only once.
2. You may receive units for a repeated course only once.
3. You will not receive credit for a course repeated after you have completed a more advanced course in the same sequence with a grade of D- or better (e.g., Math, Chemistry, or foreign languages).
4. You may repeat up to 16 units of GRADED course work.

### How do I sign up to repeat a course?

Simply enroll in the course through MyUCLA. The Registrar’s Office will automatically code the course as a repeat after the quarter ends.

### How does a repeat look on my transcript?

Two notations will be listed on your transcript for the repeated course: “Repeated: Excluded from GPA” for the first attempt; “Repeat of Course Previously Taken” for the second attempt.

### What happens after I use up my 16 repeat units?

If you have used the 16 units of repeat credit or do not have enough repeat credit, you may still repeat a course in which you received a C- or below. However, both grades will be averaged into your cumulative GPA for any subsequent repeat.

### What happens if I repeat a course more than once?

Regardless of the grade, a notation of "Unapproved Repeat" will show on your transcript if you repeat the same class more than once and you will not receive units or grade points.

### Can I repeat a course that I received a grade of C or better?

No. If you received a C or better or a Pass the first time you took a course, a notation of “Unapproved Repeat” will show on your transcript and you will not receive units or grade points.

### Can I repeat a course outside of UCLA?

Please consult your Academic Counselor first. Depending on the institution, grade credit may not transfer to UCLA, in which case the courses cannot be used to repeat a UCLA course.

---

**Academic Counseling Units**

- College Academic Counseling, A316 Murphy Hall
- Honors, A311 Murphy Hall
- Athletics, 127 Morgan Center
- Academic Advancement Program, 1205 Campbell Hall

---

revised 10/2014
Calculating your GPA

To calculate your grade point average (GPA), use the chart and the instructions provided. GPA is calculated by using the following formula:

\[
\text{GPA} = \frac{\text{total grade points}}{\text{total attempted units}}
\]

**Instructions on how to calculate your GPA**

1. Identify the courses you would like to use in a GPA calculation.
2. Using the chart below, add the grade points by locating the units and grade for each course.
3. Divide the total number of grade points by the total number of attempted units.

<table>
<thead>
<tr>
<th>1 unit</th>
<th>2 units</th>
<th>3 units</th>
<th>4 units</th>
<th>5 units</th>
<th>6 units</th>
</tr>
</thead>
<tbody>
<tr>
<td>4.0</td>
<td>8.0</td>
<td>12.0</td>
<td>A</td>
<td>16.0</td>
<td>20.0</td>
</tr>
<tr>
<td>3.7</td>
<td>7.4</td>
<td>11.1</td>
<td>A-</td>
<td>14.8</td>
<td>18.5</td>
</tr>
<tr>
<td>3.3</td>
<td>6.6</td>
<td>9.9</td>
<td>B+</td>
<td>13.2</td>
<td>16.5</td>
</tr>
<tr>
<td>3.0</td>
<td>6.0</td>
<td>9.0</td>
<td>B</td>
<td>12.0</td>
<td>15.0</td>
</tr>
<tr>
<td>2.7</td>
<td>5.4</td>
<td>8.1</td>
<td>B-</td>
<td>10.8</td>
<td>13.5</td>
</tr>
<tr>
<td>2.3</td>
<td>4.6</td>
<td>6.9</td>
<td>C+</td>
<td>9.2</td>
<td>11.5</td>
</tr>
<tr>
<td>2.0</td>
<td>4.0</td>
<td>6.0</td>
<td>C</td>
<td>8.0</td>
<td>10.0</td>
</tr>
<tr>
<td>1.7</td>
<td>3.4</td>
<td>5.1</td>
<td>C-</td>
<td>6.8</td>
<td>8.5</td>
</tr>
<tr>
<td>1.3</td>
<td>2.6</td>
<td>3.9</td>
<td>D+</td>
<td>5.2</td>
<td>6.5</td>
</tr>
<tr>
<td>1.0</td>
<td>2.0</td>
<td>3.0</td>
<td>D</td>
<td>4.0</td>
<td>5.0</td>
</tr>
<tr>
<td>0.7</td>
<td>1.4</td>
<td>2.1</td>
<td>D-</td>
<td>2.8</td>
<td>3.5</td>
</tr>
<tr>
<td>0.0</td>
<td>0.0</td>
<td>0.0</td>
<td>F</td>
<td>0.0</td>
<td>0.0</td>
</tr>
</tbody>
</table>

**Example**

<table>
<thead>
<tr>
<th>Term Study List</th>
<th>Units</th>
<th>Grade</th>
<th>Grade Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phy Sci 111A</td>
<td>6 units</td>
<td>B+</td>
<td>19.8</td>
</tr>
<tr>
<td>Life Science 4</td>
<td>5 units</td>
<td>A-</td>
<td>18.5</td>
</tr>
<tr>
<td>Ethnomu 91J</td>
<td>2 units</td>
<td>F</td>
<td>0.0</td>
</tr>
</tbody>
</table>

\[
\text{GPA} = \frac{38.3 \text{ grade points}}{13 \text{ units}} = 2.946
\]

**How to calculate your cumulative GPA based on possible grades**

Use the GPA Calculator on MyUCLA or use the formula below.

\[
\text{GPA} = \frac{\text{expected grade points for the term} + \text{grade points}*}{\text{expected units for the term} + \text{units attempted}*}
\]

*Found on DARS under “University of California Units & GPA” OR on DPR following the list of completed UCLA coursework under “Univ Calif Cumulative”.

GPA = 2.946
# Degree Plan Contract

**UCLA College of Letters & Science**

**INSTRUCTIONS**
1. Starting with the current term, list all courses that you plan to complete every quarter and summer session until graduation. **Please note, the grey box area is for departmental use only.**

2. Return this degree plan with appropriate departmental signatures and all required documentation to your College counseling unit. **Please consider making a copy for your own records.**

Signature of the department does not guarantee admission to major/minor/specialization and is only intended to indicate courses that would satisfy requirements if admitted.

Please note that petitions take a minimum of 5-10 working days to process and may take longer if incomplete or inaccurate.

**IMPORTANT NOTICE TO STUDENTS:** Substantive changes to your degree plan may be considered a violation of your contract.

<table>
<thead>
<tr>
<th>Fall</th>
<th>Winter</th>
<th>Total Quarter Units:</th>
<th>Spring</th>
<th>Summer</th>
<th>Total Quarter Units:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Fall</th>
<th>Winter</th>
<th>Total Quarter Units:</th>
<th>Spring</th>
<th>Summer</th>
<th>Total Quarter Units:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Fall</th>
<th>Winter</th>
<th>Total Quarter Units:</th>
<th>Spring</th>
<th>Summer</th>
<th>Total Quarter Units:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**By signing, you agree that you will follow the general plan and graduate in the term indicated. Substantive changes to your degree plan may be considered a violation of your contract.**

**Student Signature**

**Date**

**Department Counselors:** Sign below and initial the grey box next to courses that will count toward the student’s program.

**Department Counselor — Primary Major**

**Date**

**Department Counselor — Second Major/Minor/Specialization**

**Date**

**Department Counselor — Third Major/Minor/Specialization**

**Date**

**UNIT CALCULATIONS**

See reverse for information on how to calculate units.

A. Units completed and in progress as of the current term:

B. Units required for additional courses:

C. Units you anticipate receiving credit for (e.g. incompletes):

D. Total units requested (A + B + C):

E. Current unit max:

F. Total units exceeding unit max (D - E):

G. I will not exceed my unit max (initial here):

Revised 07/31/2015
Why connect with Partnership UCLA?

- Get prepared for life after graduation
- Find networking and professional opportunities
- Gain access to top internship opportunities
- Enhance your educational experience
- Service to the community

The world is changing at breakneck speed. How does one keep up? Standing still is not an option. Rather we must build on our strengths, embrace what’s new, and get ahead of the curve by fortifying our connections beyond campus walls.

**** HERE ARE JUST SOME THE PROGRAMS AND OPPORTUNITIES WE OFFER STUDENTS. ****

**College/Sharpe Fellows Internship Program**
The College/Sharpe Fellows internship program supports the career development needs of undergraduate students at UCLA by bringing them together with top employers. The College Fellows have accepted internships at organizations like Proctor & Gamble, Saatchi & Saatchi, Walt Disney, Intel, GE, California State Assembly, and Deloitte Consulting. **Students apply in fall of junior year.**

**Bruin Development Academy**
Helping you to prepare for the world of work requires the support of our talented alumni network. Through intensive, hands-on training sessions, participants will have an opportunity to learn valuable skills from today’s industry leaders. Among the programs offered are Real World 101, Consulting, Law, and Entertainment. **Application required. Open to all students.**

**UCLA Social Enterprise Academy**
The UCLA Social Enterprise Academy is a six-month social entrepreneurship program in which groups of UCLA students partner with participating social ventures to develop earned income opportunities and to present their ventures to potential investors. The program is designed to link students with established not-for-profits that are looking to enhance the effectiveness of their mission. Accomplished professionals serve as guest instructors to help participants learn about the basics of market research, operations, financial and business planning, marketing, SWOT analysis and pitching. **Open to juniors and seniors of all majors. Students apply in the fall quarter.**

**Life After the Degree**
Distinguished alumni are invited to campus on a regular basis to present a topic of interest related to their industry or to career paths in general. These sessions, which are followed by a Q&A and/or a reception, are interactive and informative. Topics have included career and professional opportunities, post-graduation experiences, and other subjects of special interest. **Open to all students and hosted several times during the year.**

**Bruin in Residence Program**
Bruin in Residence program is designed to enrich student learning by further integrating accomplished business and community leaders into the UCLA community. Students have the opportunity to attend guest lectures, career talks, office hours, résumé referrals, and mock trials. **Open to all students.**

For more information or to get involved, please contact Partnership UCLA, 9240 Bunche Hall (310) 825-5242 or partnership@partnership.ucla.edu